

EVENT RECAP

NAME OF EVENT _____

EVENT ORGANIZER / TROOP NUMBER IF APPLICABLE / PHONE NUMBER

Type of Event (Badge or Event?) _____

Age Level(s): _____

Date(s) event was held _____

How many attended: (Approx # is fine) _____

How much money did you bring in for this event _____

Total amount that you spent on this event _____

EXPENSE REIMBURSEMENT TO BE SENT TO:

Lori Little - Treasurer

588 Brandywine Drive

Cranberry Township, PA 16066

****Please turn all receipts into along with this form****

Items that you spent money on (i.e. snacks, badges, etc.) Please list:

Item	Cost
TOTAL AMOUNT TO BE REIMBURSED	\$